



JOB POSTING

Page (Temporary Part Time)

North Kamloops Library

COMPETITION NO:	2017-072	
TERMS:	Temporary Part Time	
START DATE:	To be determined	
END DATE:	April 28, 2018 (Please note that the term of this position may end prior to or be extended beyond the expected end date.)	
HOURS OF WORK:	Monday	0930 – 1430
	Tuesday	0930 – 1430
	Wednesday	0930 – 1430
	Saturday	0930 – 1700 (One on/One off)
APPLICATION DEADLINE:	1600, December 4, 2017	

The Role

Reporting to the Head of Public Services at the North Kamloops Library, the **Page** performs basic and routine tasks including shelving and retrieving library materials. Other responsibilities include cleaning and minor preparation of routine displays of library material, clearing abandoned material from public areas, answering directional questions and referring information questions to appropriate staff, photocopying materials, and checking in/out library materials.

The Ideal Candidate will have:

- A passion for helping others and a belief in the importance of literacy
- Grade 12 or GED equivalent
- Basic computer skills
- Excellent oral and written communication skills
- Excellent interpersonal and organizational skills
- Customer service experience

The position is subject to the provisions of the Collective Agreement with the BC Government and Service Employees' Union, local 705. This is a Grid 3 position, which pays \$15.46 - \$17.17 per hour. The TNRD requires that all successful applicants undergo a Criminal Record Check.

If you are interested in applying for this position, please email your application to: humanresources@tnrd.ca **by 1600 on December 4, 2017, quoting Competition 2017-072.**

All applications must include a cover letter and a resume outlining your qualifications and experience. Please send your attachments in pdf format.

Applications not fulfilling the criteria set out in this job posting will not be considered. Your application should clearly outline the qualifications, and/or abilities, and experience you have for this position.

Thank you for considering the Thompson-Nicola Regional District as a place to share your talents!

*We thank all applicants for their interest however,
only those candidates under consideration will be contacted.*