

**TNRD LIBRARY SYSTEM
SUMMER EMPLOYMENT OPPORTUNITY FOR STUDENTS**

The TNRD Library System has applied for funding for four Summer Student positions. Should we again be successful in receiving funding, we will hire one student for **Kamloops Library**, one for **North Kamloops Library**, one for **Outreach Services** (located in Kamloops), and one for **Merritt Library**.

Job Titles:

- Summer Reading Club Project Assistant – Kamloops Library
- Summer Reading Club Project Assistant – North Kamloops Library
- Summer Reading Club Project Assistant – Outreach Services
- Summer Reading Club Project Assistant – Merritt Library

Salary: \$15.00 per hour with an additional 14% paid in lieu of benefits.

Hours: 35 hours per week for 16 weeks, starting in May and continuing until the end of August. Shifts are from Monday to Friday or Tuesday to Saturday, and may include one evening.

Employment requirements:

- Must be between 15 and 30 years of age at the start of employment.
- Must have been a full time student in the previous school year and be returning to school full time the following school year.
- Must have a valid BC Driver's License. Access to a vehicle is necessary for the Merritt position.
- Must undergo a Criminal Record Check.
- Must have previous experience working with children and/or a future career goal involving children.
- Must have strong competent computer skills, including Microsoft Office applications, and be comfortable using e-mail and the internet.
- Must have excellent organizational and time management skills.
- Artistic ability is an asset.

Priority requirements from Human Resources and Skills Development Canada:

Priority will be given to students with disabilities, Aboriginal students, and students who are members of a visible minority.

Job Description:

The TNRD Library System is looking for four energetic students who enjoy working with children. Duties include preparing and organizing materials used in the Summer Reading Club; inspiring children to join the Summer Reading Club through upbeat presentations in elementary schools; running the 7-week program; offering creative programming to different age groups throughout the summer; conducting fun school tours in the library; and motivating children to read by suggesting interesting reading materials.

The Outreach Services position requires frequent travel to libraries located throughout the TNRD. A TNRD vehicle will be provided.

How to Apply:

Drop off cover letter and resume at either the Kamloops or Merritt library, or email resumes to mross@tnrd.ca by **Saturday, April 1st**. Please include your preferred job location. Only those candidates considered for an interview will be contacted.

For more information contact:

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| Susan McCowan | Kamloops Library | 250.372.5145 |
| Meg Gregory | Merritt Library | 250.378.4737 |
| Andy Finnen | North Kamloops Library | 250.554.1124 |
| Meg Ross | Outreach Services | 250.376.3526 |

