



JOB POSTING - EXTERNAL

Branch Head

Lytton Library

COMPETITION NO:	2019-020	
TERMS:	Permanent Part-Time	
START DATE:	ASAP	
HOURS OF WORK:	Wednesday	10:00 – 14:00
	Thursday	15:00 – 19:00
	Friday	10:00 – 14:00
	Additional Administration Hours: 1hr/week	
APPLICATION DEADLINE:	April 16, 2019 @ 16:00	

About the Thompson-Nicola Regional District

Encompassing an unparalleled geographic region in the heart of British Columbia, the Thompson-Nicola Regional District (TNRD) offers the best of both worlds. Urban life within vibrant communities and outlying rural regions that showcase the region's beauty: pristine but rugged mountains, rolling grasslands, lush evergreen forests and both historic and modern areas, all within approximately 45,000 square kilometres. Headquartered in the City of Kamloops, the TNRD provides a wide range of local government services to a population of 132,663 located within its 11 diverse municipalities and 10 electoral areas.

Our Library System

The Thompson-Nicola Regional Library (TNRL), a department of the Thompson-Nicola Regional District, provides a variety of library services through 13 branches and a Mobile Library. Located in the Central Interior of British Columbia, the TNRL provides programming, materials and resources to people of all ages. The Library team is committed to providing excellent public service for a lifetime of personal growth, learning and enjoyment.

Surrounded by diverse mountain ranges, forests and rushing rivers, the Village of Lytton is rich with history. Lytton was the natural gathering spot of the Nlaka'pamux (Thompson) village where First Nations people have inhabited the past 10,000 years. Visited by Simon Fraser in 1808, the village was known as "camchin" – meeting place – by its people. In the 1850s, gold rush settlers lured by the prospect of fortune filled the village. Today, situated among the Coast, Lillooet, and Botanie Mountain ranges, outdoor enthusiasts are surrounded by incredible vistas and a variety of recreational opportunities. Agriculture, the railways, whitewater rafting, tourism, and forestry have all grown the local economy. The cultural fabric of the area is rich with First Nations traditions. The area population is approximately 2,000, when including neighbouring Lytton First Nation, Skuppah, Nicomen, Siska, and Kanaka Indian Bands. The Library is at the heart of this small, friendly community – a gathering place for residents and visitors alike seeking resources and experiences for a lifetime of personal growth, learning and enjoyment.

The Role

The TNRL is seeking a Branch Head for the Lytton Library who will create a welcoming environment and a superb library experience for all. The Branch Head will work in an organization that values flexibility, customer service and making a difference in our communities as we strive to build partnerships within and outside the library system. The Branch Head will help patrons of all ages with circulation, reference, readers' advisory and technology questions. You will also be responsible for creating and delivering

Thank you for considering the Thompson-Nicola Regional District as a place to share your talents!

*We thank all applicants for their interest however,
only those candidates under consideration will be contacted.*

programs for children, young adults and adults. You will develop and maintain effective relationships with staff, patrons and the community; be a team player with excellent interpersonal and communication skills; and have a working understanding of emerging trends, technologies, and best practices in public library services and how to adopt them to public service.

Are you the highly motivated, community minded individual with experience and a passion for connecting with current and future patrons we are looking for?

The Ideal Candidate will have:

- A passion for helping others and a belief in the importance of literacy
- Minimum two year certificate/diploma from an accredited post-secondary institution
- A commitment to ongoing learning and professional development
- Experience in developing and delivering programs to all ages
- Exceptional technical skills and aptitude including but not limited to:
 - Knowledge of Windows, Android and iOS operating systems
 - Demonstrated skill using Microsoft Office Programs
 - Ability to operate peripheral equipment such as printers, e-reader, tablets, ebooks/audiobooks, and a variety of smartphones
- Supervisory skills

The position is subject to the provisions of the Collective Agreement with the BC Government and Service Employees' Union, local 705. This is a Grid 10 position, which pays \$23.12 – 25.69 per hour.

The TNRL requires that all successful applicants undergo a Criminal Record Check. Applications not fulfilling the criteria set out in this job posting will not be considered. Your application should clearly outline the qualifications, and/or abilities, and experience you have for this position.

If you are interested in applying for this position, please email your cover letter and resume to humanresources@tnrd.ca by 16:00 April 16, 2019, quoting **Competition 2019-020**.